

SELMA CEMETERY DISTRICT
Regular Meeting of the
BOARD OF TRUSTEES
Thursday, August 22, 2024, Consent Agenda I
4:30 p.m.

AGENDA

- 1. Call to Order:** 4:30 p.m.
- 2. Roll Call:** Chair: Alan Langstraat - *Present*
Vice-Chair: Jennifer Earle - *Present*
Trustee: Rose Robertson - *Present*
Trustee: Ramza Coury - *Present*
Trustee: Una Tristan - *Present*
Staff Present: General Manager: Sarai Ramirez - *Present*
Grounds Supervisor: Jesse Rodriguez - *Present*

Date of Next Board Meeting: **The date of the next board meeting will be Thursday, September 26, 2024.**

Public Comment: Members of the public may address the Board of Trustees on any item on the agenda. *No comments at this time.*

CONSENT AGENDA:

1. Minutes of the Thursday, July 25, 2024, Regular Meeting of the Board of Trustees.
2. Disbursements: 07/01/2024 through 07/31/2024
Items one (1) and two (2) were pulled from the Consent Agenda for discussion at the request of Trustee Rose Robertson.

OLD BUSINESS: Discussion/Action:

1. **Floral Cemetery Gates:** Discussion on closing gates after business hours. *No action taken at this time. Gates will continue to remain opened. General manager to find out what the district needs to do to allow for parking on one side of the driveway only.*

NEW BUSINESS: Discussion/Action:

1. **Minutes of the Thursday, July 25, 2024, Regular Meeting of the Board of Trustees.** *Trustee Rose Roberston asked why the name of the other member of the public was not included in the*

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minutes. General manager explained that he did not identify himself.

Motion to accept the minutes as presented made by Trustee Rose Robertson and seconded by Vice chair Jennifer Earle.

Vote: Trustee Una Tristan – AYE, Trustee Rose Robertson – AYE, Trustee Ramza Coury – AYE, Vice chair Jennifer Earle – AYE, Chair Alan Langstraat – AYE. Motion carried.

- 2. Disbursements: 07/01/2024 through 07/31/2024** *Trustee Rose Robertson asked about the following transactions: deposit for \$270,000 (county funds); check #13345 amount of \$46,208 for GSRMA (workers comp, general liability, vehicle insurance for the fiscal year); check #13374 amount \$24,400.26 for California Turf (mower and edger were purchased the board approved previously, along with maintenance items).*

Motion to accept the disbursements made by Trustee Rose Robertson and seconded by Trustee Una Tristan. Vote: Trustee Una Tristan – AYE, Trustee Rose Robertson – AYE, Trustee Ramza Coury – AYE, Vice chair Jennifer Earle – AYE, Chair Alan Langstraat – AYE. Motion carried.

- 3. CUP:** *Results of the Planning Commission Hearing. The district's permit was denied because the commission did not feel 'Finding #3 could not be made.' Chair Alan Langstraat mentioned opponents that were present during the first hearing were there to express their concerns. Trustee Rose Robertson would like for the district to investigate other land available and have a plan B. Scott Robertson brought up Rockwell Pond, which is owned by the county.*

Motion to have the General manager contact the county (Chief Administrative Officer Paul Nerland) to pursue the possibility of acquiring acreage needed was made by Trustee Ramza Coury and seconded by Trustee Rose Robertson. Vote: Trustee Una Tristan – AYE, Trustee Rose Robertson – AYE, Trustee Ramza Coury – AYE, Vice chair Jennifer Earle – AYE, Chair Alan Langstraat – AYE. Motion carried.

- 4. Seasonal Edger:** *Consider hiring another edger and cost. General Manager informed the board that just in payroll, it would cost the district approximately \$3,000.00 more per month, not including cost of insurance. Grounds supervisor did state to the board that at this time, a fourth edger is not needed. He did mention that it takes approximately three (3) weeks for each stone to be edged after a full rotation of all three cemeteries is completed. No action taken at this*

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time. The district will continue to have three seasonal edgers for the time being.

5. Manager's Report: Sarai Ramirez

Burials as of 07/01/2024 – 07/31/2024: **16**

Plots Paid in full as of 07/01/2024: **7**

Plots Available as of 07/31/2024: Floral – **2,466**, West – **552(Pontem Count)**

- **Shop Repairs:** Update on the project. *Majority of the project is complete; some touch-ups are needed.*
- **Gator Repairs:** Batteries and tires were purchased. *Staff was trying to not make repairs or buy tires for the current electric gators but were down to two (2) working gators. Batteries for one gator and tires for four gators were purchased.*
- **Markers stained:** New mower leaked gear fluid. *Approximately 53 stones were stained with the fluid. The district had all of these cleaned. We let the representative whom we purchased the mower from; they contacted the maker. The district was reimbursed the total amount of repairs to the stones (\$5,750.00).*

6. Trustees' reports:

Trustee: **Una Tristan** *Will be out of town from September 12-16.*

Trustee: **Alan Langstraat** *While bike riding noticed the corner on Floral and Wright was flooded. We need to adjust the sprinkler or clean the gutter.*

Trustee: **Rose Robertson** *Nothing at this time.*


Trustee: **Ramza Coury** *Inquired about our water usage and asked to place the Bethel property as an item on the agenda at a future meeting.*

Trustee: **Jennifer Earle** *Nothing at this time.*

Adjournment:

Respectfully submitted,


Sarai Ramirez, General Manager - recording secretary


Alan Langstraat - Chairman of the Board

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